



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 05/18/2021

ITEM NO: 2

---

**Minutes of the Town Council Meeting  
May 4, 2021**

The Town Council of the Town of Los Gatos conducted a regular meeting via Teleconference via COVID-19 Shelter in Place Guidelines on Tuesday, May 4, 2021, at 7:00 p.m.

**MEETING CALLED TO ORDER AT 7:00 P.M.**

**ROLL CALL**

Present: Mayor Marico Sayoc, Vice Mayor Rob Rennie, Council Member Mary Badame, Council Member Matthew Hudes, Council Member Maria Ristow. (All participating remotely).

Absent: None

**PRESENTATIONS**

Mayor Sayoc presented Proclamations for Public Works Week, Building Safety Month, and Municipal Clerks Week and recognized staff in these work groups.

**COUNCIL/TOWN MANAGER REPORTS**

**Council Matters**

- Vice Mayor Rennie stated he attended the Bay Area Air Quality Management District (BAAQMD) Legislative Committee and Mobile Source Committee meetings; Institute for Local Government Addressing Hate Crime webinar; Disasters Do Not Wait Emergency Preparedness Fair; two Finance Commission special meetings; Community Health and Senior Services Commission (CHSSC) meeting; Silicon Valley Clean Energy Authority (SVCEA) Finance and Administration Committee meeting; and visited a South County farm and orchard.
- Council Member Hudes stated he attended a Neighborhood Watch emergency preparedness meeting; Silicon Valley Leadership Group Mayor's Circle meeting; two Finance Commission special meetings; and Council Policy Committee meeting as an observer.
- Council Member Badame stated she attended the Finance Commission meeting as an observer and met with community member Kevin Arroyo regarding the Community Garden Project.

Council Matters - continued

- Council Member Ristow stated that in addition to the meetings already mentioned, she attended the Chamber of Commerce's Listen, Learn, Change, Grow campaign launch with Mayor Sayoc; two Finance Commission meetings as an observer; Council Policy Committee with Mayor Sayoc; met with residents including the Anti-Racism Coalition and Chamber of Commerce; attended the Highway 9 Trail Connector public meeting; announced the last General Plan Advisory Committee (GPAC) meeting on May 6, 2021; announced Bike to School Day will be on May 5, 2021.
- Mayor Sayoc stated in addition the meetings previously mentioned, the April 20 Council meeting was adjourned in honor of former Planning Commissioner Charles Ereksen and she attended a service for him.

**Manager Matters**

- Announced the GPAC Meeting will be held on May 6, 2021.
- Announced the Police Department will hold a community meeting to review automated license plate readers on May 11, 2021 and more information can be found on the Police Department website.
- Announced Employee Parking Surveys will be sent out this week by the Police Department.
- Announced free COVID-19 testing will be held at the Adult Recreation Center on May 17; appointments are strongly recommended and will be available beginning May 10.
- Stated recent economic activity catalyzed by the Council's economic recovery resolution.

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

1. Approve Minutes of the April 20, 2021 Closed Session Town Council Meeting.
2. Approve Minutes of the April 20, 2021 Regular Town Council Meeting.
3. Authorize Actions for the Purchase and Maintenance of Police Vehicle Mobile Audio and Video with Integrated Automated License Plate Reader Technology:
  - a. Authorize the Town Manager to Execute a Six-Year Agreement with Axon Enterprises Incorporated for the Purchase and Maintenance of Police Vehicle Mobile Audio and Video with Integrated Automated License Plate Reader Technology in an Amount of \$214,851.49.
  - b. Authorize an Expenditure Budget Transfer of \$35,222.28 from the Equipment Replacement Fund to the Police Department Operating Budget.
4. Adopt an Ordinance of the Town of Los Gatos Amending Chapter 25, by Renaming it to "Revenue and Taxation" and Adding Article VII, Sections 25.70.010- 25.70.140 of the Los Gatos Town Code Entitled Public Art Funding. **ORDINANCE 2318**
5. Adopt a Resolution Declaring Hazardous Vegetation (Brush) a Public Nuisance, Ordering Abatement, and Setting June 1, 2021 as a Public Hearing to Consider Objections to the Proposed Removal of Brush. **RESOLUTION 2021-011**

Consent Items – continued

6. Authorize the Following Actions:
  - a. Accept a California Department of Resources Recycling and Recovery (CalRecycle) Grant in the Amount of \$230,000; and
  - b. Authorize Revenue and Expenditure Budget Adjustment in the Amount of \$230,000 in the Fiscal Year 2020/21 Capital Improvement Program (CIP) Budget for the Street Repair and Resurfacing Project (CIP No. 811-9901).
7. Landscape and Lighting Assessment Districts 1 & 2
  - a. Adopt a Resolution (Attachment 1) Approving the Engineer's Report (Attachment 8) for FY 2021/22. **RESOLUTION 2021-012**
  - b. Adopt a Resolution (Attachment 2) of Intention to Order the Levy and Collection of Assessments for Landscape and Lighting District No. 1-Blackwell Drive Benefit Zone. **RESOLUTION 2021-013**
  - c. Adopt a Resolution (Attachment 3) of Intention to Order the Levy and Collection of Assessments for Landscape and Lighting District No. 1-Kennedy Meadows Benefit Zone. **RESOLUTION 2021-014**
  - d. Adopt a Resolution (Attachment 4) of Intention to Order the Levy and Collection of Assessments for Landscape and Lighting District No. 1-Santa Rosa Heights Benefit Zone. **RESOLUTION 2021-015**
  - e. Adopt a Resolution (Attachment 5) of Intention to Order the Levy and Collection of Assessments for Landscape and Lighting District No. 1-Vasona Heights Benefit Zone. **RESOLUTION 2021-016**
  - f. Move \$16,089 from the Kennedy Meadows Fund Balance to the Kennedy Meadows District Weed Abatement Budget.
  - g. Adopt a Resolution (Attachment 6) of Intention to Order the Levy and Collection of Assessments for Landscape and Lighting District No. 1-Hillbrook Drive Benefit Zone. **RESOLUTION 2021-017**
  - h. Adopt a Resolution (Attachment 7) of intention to Intention to Order the Levy and Collection of Assessments for Landscape and Lighting District No. 2-Gemini Court Benefit Zone. **RESOLUTION 2021-018**
  - i. Set June 15, 2021 as the Date for the Public Hearing to Consider Protests for the Levy and Collection of Assessments.
8. Approve a Funding Agreement with the Santa Clara Valley Transportation Authority for the State Route 17 Corridor Congestion Relief Project (CIP NO. 813-0237).
9. Adopt an Ordinance for a Zone Change from O:LHP (Office with a Landmark and Historic Preservation Overlay) to R-1D:LHP (Single-Family Residential Downtown with a Landmark and Historic Preservation Overlay) for Property Located at **246 Almendra Avenue**. APN: 510-14-019. Zone Change Application Z-20-001. Property Owner: Gary Filizetti. Applicant: Brett Brenkwitz. **ORDINANCE 2316**

Consent Items – continued

10. Adopt an Ordinance for a Zone Change from R-1D:LHP (Single-Family Residential Downtown with a Landmark and Historic Preservation Overlay) to C-2:LHP (Central Business District with a Landmark and Historic Preservation Overlay), for Property Located at **4 Tait Avenue**. APN: 510-44-054. Zone Change Application Z-20-002. Property Owner: Town of Los Gatos. Applicant: Jim Foley. **ORDINANCE 2317**
11. Authorize the Town Manager to Execute Agreements with the County of Santa Clara for:
  - a. Countywide Household Hazardous Waste Collection Program; and
  - b. AB939 Implementation Fee Collection and Distribution.
12. Authorize the Town Manager to Execute a Five-Year Agreement for Consultant Services with TruePoint Solutions DigEplan (LCT Software) for Electronic Plan Review Services in an Amount Not to Exceed \$89,474, Including a 3 Percent Increase Each Year with the First Year Not to Exceed \$16,859.

**MOTION: Motion by Council Member Rennie to approve Consent Items 1-12. Seconded by Council Member Badame.**

**VOTE: Motion passed unanimously for items 1-8, and 11-12. Item 9 passed 3-0-2, Vice Mayor Rennie and Council Member Badame Recused. Item 10 passed 4-0-1, Council Member Ristow Recused.**

**VERBAL COMMUNICATIONS**

Lynley Ker Hogan

- Commented in opposition to the Listen, Learn, Change, Grow campaign; requested Council act against Critical Race Theory; and requested the resignation of the Town Manager, Town Attorney, Town Council, and the Chamber of Commerce Executive Director.

Michael Hutchinson

- Requested the Council allow boutique cannabis dispensaries with Conditional Use Permits.

Rob Moore

- Commented in support of the Chamber's Listen, Learn, Change, Grow campaign; requested Council scrutinize the Police Department budget; and thanked the Council for their support of Bike Month.

Amy Nishide, Los Gatos Anti-Racism Coalition

- Commented she will advocate for additional mental health services during the budget discussions; requested Council consider freezing the Police Department budget other than pension obligations, and consider a hiring freeze.

**OTHER BUSINESS**

13. Receive the Report and Presentation from West Valley Solid Waste Management Authority Regarding Senate Bill 1383 Updates and Implementation.

Matt Morley, Director of Parks and Public Works, presented the staff report and introduced the Town's Environmental Programs staff Marina Chislett.

Marva Sheehan, West Valley Solid Waste Management Authority (WVSWA), gave the presentation.

Opened public comments.

Lynley Kerr Hogan

- Inquired if chicken owners are able to opt out of paying a fee for food waste management.

Closed public comments.

Council discussed the item.

Council received the report and presentation, and discussed Senate Bill 1383 updates and implementation.

14. Consider Requests for Additional Funding for Special Events and Destination Marketing and Other Town Needs, and Direct Staff on Next Steps.

Laurel Prevetti, Town Manager, presented the staff report.

Opened public comment.

Paul Kent

- Requested Council consider allowing events with live music to assist in supporting economic recovery.

Jim Foley, Chamber of Commerce Board of Directors

- Commented in support of the Town funding events and destination marketing.

Randi Chen, Chamber of Commerce

- Presented a brief overview of the proposed destination marketing and the current operations of the Visitor Information Center.

Donna McCurrie

- Commented in support of a destination marketing program.

Other Business Item #14 – continued

Alice Southwell

- Commented in support of utilizing American Rescue Plan Act (ARPA) funds for destination marketing.

Catherine Sommers

- Commented in support of using ARPA funds for destination marketing and special events.

Closed public comment.

Council discussed the item.

**MOTION: Motion by Council Member Hudes** to use the following principles to evaluate and consider these and potential future requests:

1. Allocate funds in an equitable and objective manner to benefit all residents and all areas of Town;
2. Enthusiastically support events from all community partners in a flexible manner and avoid high traffic times, using ARPA funds pending further guidance from staff;
3. Utilize the Community Grant process, including the equitable allocation, and consider the total budget for the Grants and moving the process timeline along as quickly as practical;
4. Include destination marketing and use it to improve the branding of Los Gatos with its historic heritage and iconic structures, and do so with a clear definition of the scope of work with assistance from staff;
5. Encourage opportunities and events to build synergy between the Town's office/tech companies and the local retail/restaurant business work force; and
6. Avoid any conflicts of interest in the public/private partnership with the Chamber of Commerce.

**Seconded by Council Member Badame.**

**Friendly amendment by Vice Mayor Rennie** to broaden the funding sources beyond ARPA to also include the Town's Economic Recovery Fund, sale of Winchester property proceeds, or other Town resources. **Friendly amendment accepted by the maker of the motion and seconder.**

**VOTE: Motion passed unanimously.**

PAGE 7 OF 7

SUBJECT: Minutes of the Town Council Meeting of May 4, 2021

DATE: May 11, 2021

Other Business Item #14 - continued

**MOTION:** Motion by **Vice Mayor Rennie** to allow up to seven Thursday night downtown street closures over the summer (to be completed by October 1), with \$80,000 of total Town funds to support the closures.

**Seconded** by **Council Member Hudes**.

**VOTE:** Motion passed unanimously.

### **ADJOURNMENT**

The meeting adjourned at 10:02 p.m.

Respectfully submitted:

---

/s/ Jenna De Long, Deputy Clerk